MBEA SUMMER BOOT CAMP 2018

Please join us for the 12th Annual MBEA Summer Boot Camp! This year we are so pleased to be on the beautiful campus of Northwood University in Midland, MI.

Camp will run from 8:00am – 3:00pm daily and PLEASE, bring your own device.

Monday, June 25, 2018 AM	Monday, June 25, 2018 PM
"Microsoft Teams and Office 365" **Presented by** **Diane Harrington, Sault Area Career Center** **and** **Kelly Williams, DeWitt High School** Collaboration skills ranks high on the lists of 21st Century requirements in schools and business. Collaboration used to mean sharing hand-written notes and phone calls at specific times. With Teams, and Office 365, collaboration can happen across schools, at any time - in real time, and with no need to pass around paper copies of materials. In this session, participants will be introduced to the Office 365 portal and apps available such as Sway, Forms and Teams.	**"Empowering Students with Microsoft Office Specialist Industry Certifications through the Microsoft Imagine Academy and Certiport Program--Classroom Resources, Lab Preparation, Reporting and Certification Best Practices"** **Presented by** **Jason Majors, Certiport Deployment Manager** Want to learn more about Microsoft Industry Certifications and how they are delivered in the classroom? Come join Jason Majors, who is your Certiport Deployment Manager and former Career and Technical Education teacher. We will cover the details of the entire Microsoft Imagine Academy and Certiport Program starting with the classroom resources provided to you through the Microsoft Imagine Academy and the best practices for implementing these into your classroom. Then, we will discuss how to turn your classroom computer lab into a Certiport Testing Center by installing Console 8 on your computers and the most effective way to keep your lab updated. We will also share how to use the reporting available to celebrate your students and promote your programs along with the best practices to get your students set up for certification and ensure their success on certification day. In this session, participants will learn to empower their students with Microsoft Office Specialist Industry Certifications through the Microsoft Imagine Academy and Certiport Program – classroom resources, lab preparation, reporting and certification best practices.

MONDAY

7:30am – 8:00am	Introductions and Daily Orientation	Colleen Webb, MBEA President Tom Knight, CTE Consultant
8:00am – 9:45am	Microsoft Teams and Office 365	Diane Harrington and Kelly Williams
9:45am – 10:00am	Break	

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10:00am – 11:30am	Microsoft Teams and Office 365	Diane Harrington and Kelly Williams
11:30am – 12:00pm	Lunch	
12:00pm – 1:30pm	MSIA Hands-on Training	Jason Majors
1:30pm – 1:45pm	Break	
1:45pm – 3:00pm	MSIA Hands-on Training	Jason Majors

Tuesday, June 26, 2018 AM
"Microsoft OneNote and Class Notebook"
with
Diane Harrington, Sault Area Career Center
and
Kelly Williams, DeWitt High School

Teachers are changing their classroom practices to help students be successful both in and out of the classroom. There are many circumstances in students' lives that require the need for them to access classroom resources no matter where they are. Students miss school for many reasons; illness, family vacations, athletics, long bus rides to school, and even bad weather. Technology can help bridge the gap between home and school, but only if students are not restricted by the need to always have an Internet connection or have the access to the same device. Whether they are online or offline, using a tablet, phone or PC, students need to be able to complete their work anytime and anywhere.

In this session, participants will be introduced to Microsoft OneNote and Class Notebook.

Tuesday, June 26, 2018 PM
"Entrepreneurship/Small Business Certification, Gmetrix and everything else Certiport"
with
Eric Gilbert and Jason Majors, Certiport
12:00 – 1:30

Join your Certiport Team to learn more about the opportunities you have for your students through Certiport. We will discuss the new ESB certification, the very popular Practice Certification Software, Gmetrix and how it can be implemented into your classroom. Attendees will be given a chance to take the ESB certification and test drive Gmetrix. The floor is also open for any other questions about Certiport products or certifications including QuickBooks and Adobe.

"Effective Resources and Strategies to Prepare your Students for Industry Certifications"
with
Jason Majors
1:45 – 3:00

Join former Teacher and now Certiport, Deployment Manager, Jason Majors in this open-forum session to discuss and resources, teaching strategies, timelines, and classroom management ideas to most effectively prepare students for certifications. Feel free to bring your questions and/or best practice ideas to share with the group.

TUESDAY

7:30am – 8:00am	Introductions and Daily Orientation	Colleen Webb, MBEA President Tom Knight, CTE Consultant
8:00am – 9:45am	Microsoft OneNote and Class Notebook	Diane Harrington and Kelly Williams
9:45am – 10:00am	Break	
10:00am – 11:30am	Microsoft OneNote and Class Notebook	Diane Harrington and Kelly Williams
11:30am – 12:00pm	Lunch	
12:00pm – 1:30pm	Entrepreneurship/Small Business Certification, Gmetrix and everything else Certiport	Eric Gilbert and Jason Majors
1:30pm – 1:45pm	Break	

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1:45pm – 3:00pm	Effective Resources and Strategies to Prepare your Students for Industry Certifications	Jason Majors

Wednesday, June 27, 2018 AM

"Computer Science, the Future of Education"

with

Jason Majors

Deployment Specialist—Certiport

Stay current with the new resources and certifications offered through the Microsoft Imagine Academy and Certiport Program.

What is beyond Microsoft Office Specialist Certifications? Microsoft Technology Associate Certifications! Come learn what resources and certifications are available to you through the Microsoft Imagine Academy and Certiport Program along with the new Microsoft Technology Associate certifications that will be released this school year. You will also have the opportunity at the end of the session to take an MTA certification!

Wednesday, June 27, 2018 PM

"Microsoft Office Excel 2016 Bootcamp Training and Certification"

with

Jason Majors

Want the opportunity to earn your Excel 2016 Certification? Come join Jason Majors, former teacher and your current Deployment Manager with Certiport, to be trained on the Excel skills necessary for certification. You will receive 1 hour of Excel training and then have 1 hour to work in Gmetrix, which is a practice certification software. After being familiarized with all the skills you need to earn certification, you will have the chance to take the MOS Excel 2016 certification for free during the last hour of this session.

WEDNESDAY

7:30am – 8:00am	Introductions and Daily Orientation	Colleen Webb, MBEA President Tom Knight, CTE Consultant
8:00am – 9:45am	Computer Science, the Future of Education	Jason Majors
9:45am – 10:00am	Break	
10:00am – 11:30am	Computer Science, the Future of Education	Jason Majors
11:30am – 12:00pm	Lunch	
12:00pm – 1:30pm	Microsoft Office Excel 2016 Bootcamp Training and Certification	Jason Majors
1:30pm – 1:45pm	Break	
1:45pm – 3:00pm	Microsoft Office Excel 2016 Bootcamp Training and Certification	Jason Majors

Thursday, June 28, 2018 AM

"Digital Multi Media Curriculum Integration Adobe Creative Suite versus Photoshop"

with

Pat Onstott

Digital Media Instructor

Thursday, June 28, 2018 PM

"Adobe Certified Associate Certifications"

with

Eric Gilbert and Jason Majors

Join us for a hands-on session to learn how to prepare students for certification, register students with Certiport

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Gratiot Isabella Technical Education Center **and** **Jason Majors** **Certiport Deployment Specialist** Join us for a collaborative session to infuse the Adobe Creative Suite into your classroom curriculum. We will be sharing classroom examples of project-based learning using the Adobe Creative Suite (Photoshop, Premiere Pro, Audition, After Effects, Illustrator, Dreamweaver, Animate, etc.). Resources and activities will be introduced that can help you achieve your class objectives. This will be an interactive discussion with attendees, please bring "best practices" from your own classroom to share.	and offer ACA certifications in your classroom. You will also test drive Certiport resources like Gmetrix and Learn Key and take an ACA certification.

THURSDAY—Selection 1

7:30am – 8:00am	Introductions and Daily Orientation	Colleen Webb, MBEA President Tom Knight, CTE Consultant
8:00am – 9:45am	Digital Multi Media Curriculum Integration Adobe Creative Suite versus Photoshop	Pat Onstott, Digital Media Instructor Gratiot Isabella Technical Education Center
9:45am – 10:00am	Break	
10:00am – 11:30am	Digital Multi Media Curriculum and Certifications	Pat Onstott and Jason Majors
11:30am – 12:00pm	Lunch	
12:00pm – 1:30pm	Adobe Certified Associate Certifications	Eric Gilbert and Jason Majors
1:30pm – 1:45pm	Break	
1:45pm – 3:00pm	Adobe Certified Associate Certifications	Eric Gilbert and Jason Majors

OR

Selection 2—Thursday, June 28, 2018 AM **"Getting Your Ducks in a Row with** **Tom Knight"** **(new program applications)** Have you been thinking about applying for a new CTE program but aren't sure what to do? We will review the New CTE Program Application process and prepare you for applying for a new CTE program.	**Selection 2—Thursday, June 28, 2018 PM** **"Working with Tom Knight to** **Get Your Ducks in a Row"** This will be an opportunity to work with other teachers to pull together documentation to apply for a new CTE program. Time will also be used to discuss TRAC and answer questions about completing your CIP Self-Review.

THURSDAY-Selection 2

7:30am – 8:00am	Introductions and Daily Orientation	Colleen Webb, MBEA President Tom Knight, CTE Consultant
8:00am – 9:45am	Getting Your Ducks in a Row— (new program application)	Tom Knight
9:45am – 10:00am	Break	

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10:00am – 11:30am	Getting Your Ducks in a Row— (new program application)	Tom Knight
11:30am – 12:00pm	Lunch	
12:00pm – 1:30pm	Working to Get Your Ducks in a Row	Tom Knight
1:30pm – 1:45pm	Break	
1:45pm – 3:00pm	Working to Get Your Ducks in a Row	Tom Knight

REGISTRATION FEES

Does not include $35 membership dues. (Membership is required to attend)

- ☐ **1-Day Workshop Rate** $ 90
- ☐ **2-Day Workshop Rate**   160
- ☐ **3-Day Workshop Rate** $225
- ☐ **4-Day Workshop Rate** $260
- ☐ **MBEA Membership** $ 35

Lodging Information

SpringHill Suites by Marriott Midland	**Hampton Inn Midland**
800 Joe Mann Blvd	**6701 Eastman Ave**
Midland, MI 48642	**Midland, MI 48642**
Phone 989-837-2700	**Phone 989 837-4000**
• Queen/Queen Suite $124.00- $142.00 • King Suite $124.00- $142.00 (Room rate will be $124.00 on Sunday, June 24, 2018 and will increase to $142.00 a night June 25-28) Reservations must be received by 05/18/2018. After this date reservations will be accepted on a space a rate available basis only GROUP CODE: MBE	• 1 Bedroom Suite (King) $145.00 • King Study w/ Sofa bed $125.00 • Queen Standard $125.00 Reservations must be received by 05/18/2018. After this date reservations will be accepted on a space a rate available basis only GROUP CODE: SCM/ SMERF Instructions for making reservations for the Summer Camp MBEA Group block at the Hampton Inn by Hilton 6/24/18- 6/28/18 - If you plan on paying for your room with a school credit card then we will require the credit card authorization form (MBEA Website--Summer Camp Tab) to be filled out. We will also still require the tax-exempt paperwork to be filled out and returned to us. If you intend on paying for your room with a school check then we require the check 30 days in advance. The Address on check must match the school's information that is found on the tax-exempt paperwork. You can mail your checks to the above address.

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	You can fax your tax-exempt forms to the number below: (989) 837-7241 OR E-mail to me at: savannah.threet@hilton.com
Nada Hotel **Northwood Campus** **Phone: 989-837-4284** **NADA Hotel** Reservations can be made by calling and mentioning that you are **part of MBEA** and a special rate of $70 plus taxes will be applied.	

Cancellation Policy

Requests for refund of camp registration must be received by Colleen Webb no later than 4:00 pm on May 18, 2018. A $75 cancellation fee will apply. Cancellations received after May 18, 2018 will receive no refund.

The deadline for Summer Camp registration and payment is May 18, 2018--4 p.m. *Registrations received after May 18 and before 5:00 p.m., June 2 may be honored **ONLY** if space is available. A late registration fee of an additional $75 will apply to the registrations after May 18. **No registrations will be accepted after June 2.***

Space is limited, so be sure to register EARLY! *VISA, Discover, and Master Card are accepted. Checks must be made payable to Michigan Business Education Association. **Email confirmations will be sent upon payment receipt**.*

THERE WILL BE NO ON-SITE REGISTRATION

Receipts can only be issued upon arrival and check-in at Boot Camp

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MBEA SUMMER BOOT CAMP 2018

2018 MBEA Summer Boot Camp Registration Form

Name: _____   School: _____

Home Address: _____   School Address: _____

Home City, Zip: _____   School City, Zip: _____

Home Phone: __(_____)_____   School Phone: __(_____)_____

Home email: _____   School email: _____

Select one or more of the following:

Please insert the dates/days that you wish to register:
☐ **1-Day Only —$90**
☐ **2-Days --$160**   **&**
☐ **3-Days--$225**   **&**   **&**
☐ **4-Days Monday Through Thursday--$260**
☐ **MBEA MEMBERSHIP---$35 per year (Memberships will be verified)**

*Mail your registration form and payment to: **Mrs. Colleen Webb, MBEA President**
6164 Urban Drive
East China, MI 48054
Contact Colleen Webb at webb6164@gmail.com *or call 810-247-0133*

MBEA Credit Card Charge Form

Name _____   Amount $_____   Date_____

Charge my   **MC ____**   **Visa ____**   **Dis ____**   Card Number _____

Name on Card _____   Exp. Date _____ CVV Code _____

(3 digit # on back)

Billing Address _____

Billing City & Zip _____   ***Payment for:*** _____

_____

Signature _____   _____

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